

**REGULAR SCHOOL BOARD MEETING
CENTRAL BUCKS SCHOOL DISTRICT**

July 23, 2013

The Central Bucks Board of School Directors held its meeting on Tuesday, July 23, 2013 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:30 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Stephen Corr, President; Paul Faulkner, Vice President; James Duffy, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Jerel Wohl

BOARD MEMBERS ABSENT

John Gamble, Kelly Unger

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

APPROVAL OF MINUTES

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve the minutes of the June 11, 2013 and July 3, 2013 School Board meetings.

Motion Approved 7-0.

PUBLIC COMMENT

Andrew Ochadlick commented on Natalie Munroe, Dr. Green, and wished Dr. Weitzel success as Acting Superintendent. Leigh Vlasblom commented on the separation process between CBSD and Dr. Green. Lynn Hartzel expressed her confidence to the Board in their choice in appointing Dr. Weitzel as Acting Superintendent.

President Corr thanked Dr. Nancy Silvius for her counsel and guidance provided during this past year and on behalf of the Board he thanked Dr. Silvius for her dedication to the District and for her commitment to the students.

President Corr highlighted Dr. Weitzel's well-rounded career in education. Dr. Weitzel has been in CB for the past 15 years and before coming to CB his educational experience includes: working in the Philadelphia Public Schools and Catholic School System; the collegiate level; and in the New Hope-Solebury School District. He is a dedicated educator who has earned the respect of his colleagues, parents, and school board. Since the announcement became public school board members have received positive comments from parents, teachers, and administrators. Dr. Weitzel is a principled man of great character who is committed to the educational mission of the District. Dr. Weitzel is the right person at this time to serve as Acting Superintendent.

APPOINTMENT OF DAVID WEITZEL, ED.D. AS ACTING SUPERINTENDENT

Motion by Stephen Corr, seconded by Paul Faulkner, to appoint David Weitzel, Ed.D. as Acting Superintendent effective immediately.

A roll call vote was taken:

Mr. Duffy	Yes	Mr. Gamble	Absent	Mr. Wohl	Yes
Mrs. McMullin	Yes	Mr. Corr	Yes	Mr. Faulkner	Yes
Mr. Jagelka	Yes	Mr. Tomlinson	Yes	Mrs. Unger	Absent

Motion Approved 7-0.

Dr. Weitzel thanked everyone for their support, encouragement, and kind words in the recent week. He is honored for the opportunity to serve the students, teachers, administrators, support staff and all employees in the non-instructional departments within the District. Dr. Weitzel expressed his commitment to providing rigorous and meaningful education for all students. Dr. Weitzel highlighted his educational experiences throughout the years. While in the Central Bucks School District Dr. Weitzel has served as Principal at Warwick Elementary School for eight years and has served seven years as the Assistant Superintendent for Elementary Education.

SCHOOL BOARD REPORTS

IU Board and MBIT Board minutes are Attachment A for informational purposes.

LONG TERM CAPITAL RESERVE FUND

Motion by Jerel Wohl, supported by Geryl McMullin to approve a Long Term Capital Reserve Fund and the transfer of \$8,000,000 from the General Fund into this fund effective June 2013.

Motion Approved 7-0.

TREASURER'S REPORT

Motion by James Duffy, supported by Geryl McMullin, to approve the Treasurer's Report for the month of June 2013.

Tyler Tomlinson questioned two reimbursement checks made payable to Dr. Rodney Green. One for mileage reimbursement and the other for rental of wine glasses for a holiday party at his home for CB personnel.

Motion Approved 6-0-1. (Tyler Tomlinson)

FINANCE ITEMS

Upon a motion by Paul Faulkner, supported by Jerel Wohl, to approve the finance items in the amount of \$47,530,073.05 for the month of June 2013.

EXPENDITURES FOR JUNE 2013

General Fund

Checks June 2013	\$ 3,154,640.03
Electronic Payments	\$ 26,115,808.30
Transfers to Payroll	<u>\$ 17,538,025.01</u>
	\$ 46,808,473.34

Other Funds

Capital (net voids)	\$ 688,985.67
Food Service	\$ 32,614.04
	\$ 721,599.71

TOTAL ALL FUNDS \$47,530,073.05

Motion Approved 7-0.

RATIFICATION OF INVESTMENTS

Upon a motion by Paul Faulkner, supported by Geryl McMullin, to approve the ratification of investments for the month of June 2013.

Capital Fund						
2008 Bonds						
Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
PSDLAF	6/3/2013	\$245,000.00	6/3/2014	0.20%	\$490.00	Grandpoint Bank
PSDLAF	6/5/2013	\$245,000.00	6/5/2014	0.20%	\$490.00	Discover Bank
PSDLAF	6/21/2013	\$245,000.00	6/20/2014	0.25%	\$610.82	Merrick Bank Corp
PSDLAF	6/28/2013	\$245,000.00	7/28/2014	0.25%	\$662.84	Safra National Bank of NY
TOTALS		\$980,000.00			\$2,253.66	
Debt Service Fund						
Debt Service Reserve						
Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
Bank CD	6/27/2013	\$70,000.00	6/27/2014	0.20%	\$140.00	Susquehanna Bank
TOTALS		\$70,000.00			\$140.00	

Motion Approved 7-0.

BUDGETARY TRANSFERS

Motion by Joseph Jagelka, supported by Geryl McMullin, to approve the following budgetary transfers.

FROM: 1200 - 100 Special Education - Payroll 100,300

TO: 1200 - 600 Special Education - Supplies 100,000

1200 - 700 Special Education - Property 300

Reallocate funds within the Special Education program.

FROM: 1100 - 200 Instruction - Benefits 120,000

1400 - 200 Alternative Ed - Benefits 50,000

TO: 1400 - 100 Alternative Ed - Salaries 25,000

1400 - 500 Alternative Ed - Purch Services 140,000

1400 - 600 Alternative Ed - Supplies 5,000

Transfer funds from General Instruction to Alternative Ed function and reallocate funds within the

FROM: 1100 - 200 Instruction - Benefits 1,850,000

TO: 2100 - 200 Support Services Pupil Benefits 1,850,000

Reallocate funds from the General Instruction Benefits to Support Services Pupil Benefits function.

FROM:	2200 - 300	Instructional Support - Purch Professional Services	30,000
	2200 - 500	Instructional Support - Other Purch Services	400,000
TO:	2200 - 200	Instructional Support - Benefits	420,000
	2200 - 400	Instructional Support - Purch Property Services	10,000

Reallocate funds within the Instructional Staff Support Function.

FROM:	2300 - 200	Administrative Support Services - Benefits	160,000
TO:	2300 - 300	Administrative Support Services - Purch Prof Serv.	130,000
	2300 - 600	Administrative Support Services - Supplies	30,000

Reallocate funds within the Administrative Support Function.

FROM:	2400 - 200	Pupil Health - Benefits	5,000
TO:	2400 - 600	Pupil Health - Supplies	5,000

Reallocate funds within the Pupil Health Services Function.

FROM:	2700 - 200	Transportation - Benefits	500,000
	2700 - 600	Transportation - Supplies	90,000
TO:	2700 - 500	Transportation - Other Purchase Services	590,000

Reallocate funds within the Transportation Function.

FROM:	2800 - 200	Central Support Services - Benefits	23,000
	2800 - 300	Central Support Services - Purch Prof Services	30,000
	2800 - 400	Central Support Services - Purch Property Services	40,000
	2800 - 600	Central Support Services - Supplies	40,000
	2800 - 700	Central Support Services - Property	33,000
TO:	2800 - 100	Central Support Services - Salaries	60,000
	2800 - 500	Central Support Services - Other Purchase Services	106,000

Reallocate funds within the Central Support Services Function.

FROM:	3200 - 300	Student Activities - Purch Property Services	85,000
TO:	3200 - 100	Student Activities - Salaries	60,000
	3200 - 600	Student Activities - Supplies	25,000

Reallocate funds within the Student Activities Function.

FROM:	3300 - 200	Community School - Benefits	70,000
	3300 - 600	Community School - Supplies	15,000
TO:	3300 - 100	Community School - Salaries	60,000
	3200 - 500	Community School - Other Purchase Services	25,000

Motion Approved 7-0.

PURCHASING ITEMS

Motion by Jerel Wohl, supported by Paul Faulkner, to approve the school bus purchases from Wolfington Bus Company as the lowest, on-specification bidder for the vehicles.

Wolfington Body Company (costs reflect trade-in value of \$31,250.00)

(5) 2014 77-Passenger Type "C" Bus	\$409,145.00
(1) 2014 48-Passenger Type "C" Bus	84,881.00
(1) 2014 48-Passenger Type "C" Bus w/lift	95,620.00
(3) 2014 36-Passenger Type "C" Buses	246,905.00
TOTAL	\$836,551.00

Motion Approved 7-0.

SCHOOL BOUNDARY ASSIGNMENTS

Motion by Geryl McMullin, supported by Tyler Tomlinson, to approve school boundary assignments for new housing developments in the Warrington Township. (Please see below details).

The administration is recommending the attendance boundaries for Mill Creek Elementary and Unami Middle School be amended to include the following housing developments that are currently in the Titus Elementary and Tamanend Middle School attendance boundary:

- Oak Creek development, located near County Line Road and Folly Road
- Warrington Glen development, located near Street Road and Folly Road
- Illg's Tract development, located near Bradley Road, Illg Road, and Folly Road

The following three new housing developments that are currently in the Titus Elementary and Tamanend Middle School attendance boundary are not recommended for inclusion in the Mill Creek Elementary and Unami Middle School attendance boundary:

- Penn Rose Walk development, is located near Titus Elementary
- Roosevelt Court development, is located near Titus Elementary
- Warrington Meadows development, located near County Line Road and Folly Road currently has 7 students attending Titus Elementary

Motion Approved 7-0.

TERMINATION OF CONTRACT

Motion by Geryl McMullin, supported by Paul Faulkner, to approve the termination of a contract to Centre Point for concrete wall modifications at CB West High School in the amount of \$27,800.

Motion Approved 7-0.

FACT-FINDERS REPORT AND SETTLEMENT OF THE TRANSPORTATION CONTRACT

Motion by Geryl McMullin, supported by Paul Faulkner, to accept the recommendations of the Fact-Finders report and approve the settlement of the contract with the Transportation Association effective July 1, 2011 – June 30, 2016.

Motion Approved 7-0.

SCHOOL BOARD POLICY

Motion by Paul Faulkner, supported by James Duffy, to table School Board Policy 530 – Overtime, so that the proposed policy can be posted on the CBSD website for public review.

Motion Approved 7-0.

2013-2014 DISTRICT GOALS

Motion by Paul Faulkner, supported by Tyler Tomlinson, to approve the 2013-2014 Central Bucks School District Goals. The goals are Attachment B.

Motion Approved 7-0.

PERSONNEL ITEMS

Motion by Tyler Tomlinson, supported by Jerel Wohl, to approve resignations, retirements, a position eliminated, and unpaid leaves of absence; appointment of administrative and support staff, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, Before/After School Program staff, and a recall from furlough.

RESIGNATIONS

Name: Jamie Bainbridge
Position: Mathematics teacher – Central Bucks High School – South
Effective: August 26, 2013

Name: Michael Burgman
Position: English teacher – Tohickon Middle School
Effective: June 13, 2013

Name: Almond Franklin Butler
Position: IT Specialist
Effective: July 26, 2013

Name: Thomas Celinski
Position: Health/Physical Education teacher – Central Bucks High School – West
Effective: June 25, 2013

Name: Mary Elzinga
Position: Special Education Assistant – Buckingham Elementary School
Effective: June 20, 2013

Name: Alicia Farren
Position: Elementary teacher – Bridge Valley Elementary School
Effective: June 25, 2013

Name: Daniel S. File
Position: Assistant Principal – Holicong Middle School
Effective: July 23, 2013

Name: Rachael Hinkley
Position: Personal Care Assistant – Holicong Middle School
Effective: June 19, 2013

Name: Marc Hoover
Position: Custodian – Holicong Middle School
Effective: July 8, 2013

Name: Kathleen Lala
Position: Bus Driver – Transportation Department
Effective: June 19, 2013

Name: Karin Majewski
Position: Personal Care Assistant – Bridge Valley Elementary School
Effective: June 19, 2013

Name: Susan Rollo
Position: Basic Skills Assistant – Gayman Elementary School
Effective: June 17, 2013

Name: Joanne Schmidt
Position: Personal Care Assistant – Bridge Valley Elementary School
Effective: June 19, 2013

Name: Elena Schwab
Position: Social Studies teacher – Lenape Middle School
Effective: June 25, 2013

Name: Ashley Traffican
Position: Personal Care Assistant – Mill Creek Elementary School
Effective: June 19, 2013

Name: Margaret Treon
Position: Special Education Assistant – Bridge Valley Elementary School
Effective: June 19, 2013

RETIREMENTS

Name: Barbara Cicacci
Position: Reading Specialist – Gayman Elementary School
Effective: June 25, 2013

Name: Louise Stemplewicz
Position: General Secretary – Central Bucks High School – West
Effective: July 31, 2013

POSITION ELIMINATED

Name: Annemarie Bottino
Position: Educational Assistant – Cold Spring Elementary School
Effective: June 12, 2013

UNPAID LEAVES OF ABSENCE

Nicole Barlow	Mathematics teacher – Tamanend Middle School September 24, 2013 – November 4, 2013
Marie Chemin	French teacher – Central Bucks High School – South August 26, 2013 – November 15, 2013
Monica Kelly	Elementary teacher – Bridge Valley Elementary School June 14, 2013 – September 29, 2013 (Revision)
Jaclyn Larkin	Science teacher – Tohickon Middle School November 21, 2013 – January 24, 2014 (Extension)
Kimberly Lynch	Elementary teacher – Butler Elementary School September 19, 2013 – November 19, 2013
Martin Meo	(1.0 to .67) Business teacher – Central Bucks High School – West August 26, 2013 – August 2014
Megan Romano	(1.0 to .5) Elementary teacher – Pine Run Elementary School August 26, 2013 – August 2014
Melissa Schmidt	(1.0 to .5) Elementary teacher – Doyle Elementary School August 26, 2013 – August 2014
Nicole Sheftic	(1.0 to .5) Elementary teacher – Barclay Elementary School August 26, 2013 – August 2014
Jennifer Swenson	(1.0 to .5) Elementary teacher – Pine Run Elementary School August 26, 2013 – August 2014
Jillian VonVital	(1.0 to .5) Elementary teacher – Pine Run Elementary School August 26, 2013 – August 2014
Jayne Weiss	English teacher – Central Bucks High School – South October 21, 2013 – January 28, 2014

APPOINTMENTS

Name: Linda Azzarano
Position: Special Education Assistant – Central Bucks High School – West
\$13.74 per hour
Effective: August 26, 2013

Name: Kirsten Bittner
Position: Duty Assistant – Holicong Middle School
\$13.87 per hour
Effective: August 26, 2013

Name: Donna Dome
Position: Assistant Principal – Holicong Middle School
\$101,000 per annum
Effective: August 5, 2013

Name: Amanda Hiltwine
Position: Personal Care Assistant – Bridge Valley Elementary School
\$12.40 per hour
Effective: May 20, 2013

Name: Lindsay Kahmar
Position: 3rd Shift Custodian – Holicong Middle School
\$15.17 per hour
Effective: July 9, 2013

Name: Emily Reim
Position: Duty Assistant – Holicong Middle School
\$11.90 per hour
Effective: May 31, 2013

Name: Kimberly Terry
Position: Principal's Secretary – Cold Spring Elementary School
\$19.92 per hour
Effective: July 29, 2013

LONG-TERM SUBSTITUTE TEACHERS

Name: Daniel Beck
Assignment: Elementary teacher – Jamison Elementary School
\$18,560 per annum (B+0 credits, Step 1)
Effective: September 17, 2013 until the end of the 1st semester of the 2013-2014 school year

Name: Kiera Bianchini
Assignment: Special Education teacher – Bridge Valley Elementary School
\$24,564 per annum (M+0 credits, Step 1)
Effective: August 26, 2013 until the end of the 1st semester of the 2013-2014 school year

Name: Emily Binder
Assignment: Art teacher – Lenape Middle School
\$21,729 per annum (B+0 credits, Step 1)
Effective: August 26, 2013 until the end of the 1st semester of the 2013-2014 school year

Name: Kirsten Bittner
 Assignment: (.6) Special Education teacher – Holicong Middle School
 \$29,936 per annum (M+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Jennifer S. Brown
 Assignment: Elementary teacher – Butler Elementary School
 \$51,813 per annum (M+0 credits, Step 2)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Danielle DeGele
 Assignment: Elementary teacher – Kutz Elementary School
 \$25,508 per annum (M+0 credits, Step 2)
 Effective: August 26, 2013 until the end of the 1st semester of the 2013-2014 school year

Name: Jill Donohue
 Assignment: Elementary teacher – Warwick Elementary School
 \$47,975 per annum (B+24 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Bridget Fox
 Assignment: Librarian – Tohickon Middle School
 \$44,137 per annum (B+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Abram Hughes
 Assignment: Mathematics teacher – Central Bucks High School – West
 \$44,137 per annum (B+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Melissa Kehs
 Assignment: Mathematics teacher – Central Bucks High School – West
 \$44,137 per annum (B+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Katherine Kirkpatrick
 Assignment: Mathematics teacher – Lenape/Unami Middle Schools
 \$44,137 per annum (B+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Jennifer Kolb
 Assignment: Mathematics teacher – Central Bucks High School – South
 \$44,137 per annum (B+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name:	Kevin Lockard
Assignment:	Chemistry teacher – Central Bucks High School – East \$44,137 per annum (B+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Sean Marr
Assignment:	(.77) Spanish teacher – Holicong/Lenape Middle Schools \$33,985 per annum (B+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Jena Martini
Assignment:	Special Education teacher – Mill Creek Elementary School \$44,137 per annum (B+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Jami Miller
Assignment:	Special Education teacher – Tohickon Middle School \$49,894 per annum (M+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Sarah Mullen
Assignment:	Elementary teacher – Buckingham Elementary School \$46,056 per annum (B+0 credits, Step 2)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Elizabeth Niszcza
Assignment:	Student Counselor – Mill Creek Elementary School \$49,894 per annum (M+12 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Catherine Pang
Assignment:	Special Education teacher – Mill Creek Elementary School \$44,137 per annum (B+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Heather Saltzman
Assignment:	(.65) Art teacher – Holicong/Tamanend/Tohickon/CB East \$28,689 per annum (B +0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year
Name:	Gregory Striano
Assignment:	Guidance Counselor – Holicong/Tohickon Middle Schools \$49,894 per annum (M+0 credits, Step 1)
Effective:	August 26, 2013 until the end of the 2013-2014 school year

Name: Danielle Weber
 Assignment: Special Education teacher -- Unami Middle School
 \$49,894 per annum (M+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Sharon Wetzel
 Assignment: (.4) PEN teacher -- Bridge Valley Elementary School
 \$19,958 per annum (M+0 credits, Step 1)
 Effective: August 26, 2013 until the end of the 2013-2014 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Stacey Duffy
 Assignment: (.5) Reading Specialist -- Doyle Elementary School
 \$90 per day
 Effective: June 3, 2013 -- June 19, 2013

Name: Briana Lee
 Assignment: Elementary teacher -- Gayman Elementary School
 \$180 per day
 Effective: June 3, 2013 -- June 19, 2013

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sheila Messa	Special Educational Asst. Linden No Change In Salary	Educational Assistant Linden No Change In Salary	9/3/13
Lauren Plocharski	Duty Assistant East No Change In Salary	Office Clerk East No Change In Salary	9/3/13
Ronald Ridolfo	Custodian (Floater) Facilities \$16.37 Per Hour	Temp Head Custodian Jamison \$25.91 Per Hour	7/1/13
Sondra Rosenbaum	Personal Care Assistant Linden No Change In Salary	Special Educational Assistant Linden No Change In Salary	9/3/13
Marianne Tagye	Office Educational Asst East \$14.38 Per Hour	Administrative Secretary East \$15.45 Per Hour	8/19/13
Tracy VanHouten	Temp General Secretary Administration Center \$13.87 Per Hour	Duty Assistant East \$12.02 Per Hour	9/3/13

Christian Worman	Custodian East \$15.98 Per Hour	Building Utility Mill Creek \$16.74 Per Hour	7/15/13
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COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Ashley Crossland	Before/After School Instruc Linden \$19.90 Per Hour	Before/After School Supv Linden \$24.00 Per Hour	7/24/13
Ashley Hawkins	Before/After School Instruc Various \$17.00 Per Hour	Before/After School Supv Warwick \$24.00 Per Hour	7/24/13
Melanie Sobiech	Before/After School Instruc Mill Creek \$19.90 Per Hour	Before/After School Supv Mill Creek \$24.00 Per Hour	7/24/13

<u>Name</u>	<u>Camp/Position</u>	<u>Rate/hour</u>
Adam Sherman	Boys Basketball – Head Coach	\$23.00/hour
Zach Marttila	Boys Basketball – Assistant Coach	\$18.00/hour
Jason Matusek	Boys Basketball – Assistant Coach	\$18.00/hour

Beth Mattern	Girls Basketball – Head Coach	\$23.00/hour
Amy Bader	Girls Basketball – Asst. Coach	\$18.00/hour
Allison Rosati	Girls Basketball – Asst. Coach	\$18.00/hour
Richard Weeks	Girls Basketball – Asst. Coach	\$18.00/hour
Samantha Clevenstein	Girls Basketball – Student Coach	\$ 8.90/hour
Jamie Dugan	Girls Basketball – Student Coach	\$ 8.90/hour
Emma Gardy	Girls Basketball – Student Coach	\$ 8.90/hour
Jaelyn Harmer	Girls Basketball – Student Coach	\$ 8.90/hour
Alysha Lofton	Girls Basketball – Student Coach	\$ 8.90/hour
Lauren Mosher	Girls Basketball – Student Coach	\$ 8.90/hour
Brianna Wade	Girls Basketball – Student Coach	\$ 8.90/hour
Alexus Brockenbrough	Girls Basketball – Student Coach	\$ 8.40/hour
Patricia DeCesare	Girls Basketball – Student Coach	\$ 8.40/hour
Courtney Dietzel	Girls Basketball – Student Coach	\$ 8.40/hour
Chloe Entenberg	Girls Basketball – Student Coach	\$ 8.40/hour
Mary Evangelista	Girls Basketball – Student Coach	\$ 8.40/hour
Jennifer Haas	Girls Basketball – Student Coach	\$ 8.40/hour
Kaley Smith	Girls Basketball – Student Coach	\$ 8.40/hour
Jordan Vitelli	Girls Basketball – Student Coach	\$ 8.40/hour

Dana Adamson	Field Hockey – Student Coach	\$ 8.90/hour
Sarah Adcock	Field Hockey – Student Coach	\$ 8.40/hour
Samantha Bodo	Field Hockey – Student Coach	\$ 8.40/hour
Alison Davis	Field Hockey – Student Coach	\$ 8.40/hour
Danielle DiMarco	Field Hockey – Student Coach	\$ 8.90/hour

Julia Formicola	Field Hockey – Student Coach	\$ 8.40/hour
Emily Guckavan	Field Hockey – Student Coach	\$ 8.40/hour
Emily Guthier	Field Hockey – Asst. Coach	\$18.00/hour
Kaleigh Lingman	Field Hockey – Student Coach	\$ 8.40/hour
Stephanie Litzenberger	Field Hockey – Student Coach	\$ 8.40/hour
Jenna Richardson	Field Hockey – Student Coach	\$ 8.40/hour
Kali Rundle	Field Hockey – Student Coach	\$ 8.90/hour
Amber Steigerwalt	Field Hockey – Student Coach	\$ 8.90/hour
Kaitlin Varallo	Field Hockey – Student Coach	\$ 8.40/hour
Stephanie Keer	Volleyball – Asst. Coach	\$18.00/hour
Shara Smith	End of School Year/Teacher/West	\$31.00/hour
Jennifer Summers	End of School Year/Teacher/MC	\$31.00/hour
Alexis Woodbury	End of School Year/Teacher/MC	\$31.00/hour
Kristen Deery	End of School Year/Behavior Sp/West	\$31.00/hour
Erin Miner	End of School Year/Behavior Sp/MC	\$31.00/hour
Richard Blyweiss	End of School Year/Sp Ed Asst/MC	\$13.74/hour
Patricia Chiaravallotti	End of School Year/Sp Ed Asst/MC	\$14.24/hour
Kathleen Fitzgerald	End of School Year/Sp Ed Asst/West	\$14.24/hour
Colin Matecki	End of School Year/Sp Ed Asst/West	\$13.74/hour
Eveland Nicole	End of School Year/Sp Ed Asst/MC	\$13.74/hour
Susan Pileggi	End of School Year/Sp Ed Asst/MC	\$13.74/hour
Melanie Riland	End of School Year/Sp Ed Asst/MC	\$13.74/hour
Katharine Spence	End of School Year/Sp Ed Asst/MC	\$14.24/hour
Kevin Feher	Band Camp Instructor	\$23.00/hour
Tyler Schechter	Summer Crew	\$ 8.40/hour
Edward Walsh	Instructor for Lifeguarding Class	\$23.00/hour
Stephanie Hogan	Summer Fun/Assistant Coach	\$18.00/hour

BEFORE/AFTER SCHOOL STAFF

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Rate</u>	<u>Hr/Wk</u>
Maureen	Agnew-Cox	Titus	Instructor 2	\$17.30	18
Susan	Allison	Bridge Valley	Instructor 1	\$20.25	15
Lisa	Angelo	Groveland	Instructor 1	\$20.25	11
Sallie	Aycock-Marshall	Mill Creek	Instructor 2	\$17.30	9
Clint	Basalik	Warwick	Childcare Educ. Asst	\$14.15	5
Marie	Baudy	Cold Spr/Grov	Group Supervisor	\$24.00	21
Nicole	Bello	Gayman	Instructor 1	\$20.25	12
Gwyn	Bernstein	Mill Creek	Group Supervisor	\$24.00	16
Brandon	Berry	Barclay/Mill Creek	Instructor 1	\$20.25	25

Cathy	Berry	Kutz	Instructor 1	\$20.25	10
Gail	Bilsland	Bridge Valley	Instructor 2	\$17.30	6
Jennifer	Boag	Titus	Instructor 2	\$17.30	9
Ruth	Bourque	Mill Creek/Pine Run	Childcare Educ. Asst	\$14.15	22.5
Elizabeth	Braun	Warwick	Childcare Educ. Asst	\$15.66	12.5
Joanne	Brown	Warwick	Childcare Educ. Asst	\$14.36	11.5
Patricia	Calpin	Cold Spring	Instructor 1	\$20.25	15
Carolyn	Carrozza	Barclay	Instructor 1	\$20.25	12.5
Wendy	Cieslak	Groveland/Gayman	Childcare Educ. Asst	\$15.32	25
Anthony	Conner	Linden	Childcare Educ. Asst	\$15.32	12.5
Eddie	Conte	Barclay	Group Supervisor	\$24.00	23.5
Christine	Cool	Mill Creek	Childcare Educ. Asst	\$14.15	15
Mary	Costo	Mill Creek	Childcare Educ. Asst	\$15.66	9
Patrick	Cox	Buckingham/Kutz	Childcare Educ. Asst	\$13.87	11.75
Kimberly	Dando	Butler	Childcare Educ. Asst	\$13.87	10
Alisa	Davidson	Cold Spring/War	Instructor 2	\$17.30	14
Corrine	Decker	Bridge Valley	Instructor 1	\$20.25	7.5
Shirley	Devlin	Butler	Instructor 1	\$20.25	5
Rose	Domitrovits	Butler	Childcare Educ. Asst	\$15.66	5
Jon	Drake	Grov/Buckingham	Childcare Educ. Asst	\$14.15	17.75
Linda	Easterday	Titus/Cold Spr.	Childcare Educ. Asst	\$15.20	13.5
John	Eckert	Mill Creek	Instructor 1	\$20.25	8
Taylor	Emmons	Bridge Valley/Grov	Childcare Educ. Asst	\$14.15	20
Christopher	Evans	Mill Creek/Jamison	Instructor 2	\$17.30	22.5
Angelina	Fickert	Bridge Valley	Group Supervisor	\$24.00	23.5
Renee	Ford	Jamison	Childcare Educ. Asst	\$14.54	5.5
Toni	Foster	Gayman	Group Supervisor	\$24.00	16
Donna	Garguile	Cold Spring	Childcare Educ. Asst	\$15.54	10
Katelin	Garguile	Buckingham/Doyle	Childcare Educ. Asst	\$17.30	23.75
Emily	Gibson	Mill Creek	Childcare Educ. Asst	\$13.87	16.00
Elizabeth	Gilbert	Warwick	Childcare Educ. Asst	\$13.87	9.00
Claudia	Glitz	Kutz	Instructor 1	\$20.25	8.75
Krystal	Gold	Titus	Group Supervisor	\$24.00	23.5
Lynn	Goldkamp	Doyle	Instructor 1	\$20.25	14.5
Ann	Good	Buckingham/Grov.	Instructor 2	\$17.30	21.3
Vera	Grabosky	Warwick	Group Supervisor	\$24.00	19
Irene	Greenawald	Bridge Valley	Instructor 2	\$17.30	9
Lisa	Hager	Warwick	Childcare Educ. Asst	\$16.01	9.5
Lynn	Hajatian	Buckingham	Instructor 2	\$17.30	8.75
Marilynn	Halliwel	Buckingham	Group Supervisor	\$24.00	23.5
Kathleen	Hallman	Jamison	Childcare Educ. Asst	\$15.66	12
Karen	Hansen	Linden	Instructor 2	\$17.30	22.5

Brittany	Hawkins	Titus	Childcare Educ. Asst	\$14.15	18
Fran	Hawkins	Titus	Childcare Educ. Asst	\$15.66	9
Cheryle	Hearn	Linden	Instructor 1	\$20.25	15
Dawn	Hedrick	Butler/Kutz	Childcare Educ. Asst	\$14.67	23.75
Elizabeth	Hennessey	Titus	Childcare Educ. Asst	\$15.20	15
Lolita	Hess	Doyle/Mill Creek	Childcare Educ. Asst	\$13.87	22.5
Susan	Hoey	Kutz/Part Time	Childcare Educ. Asst	\$14.15	15.5
Patricia	Homsher	Kutz	Instructor 1	\$20.25	8.75
Dawn	Hood	Doyle	Childcare Educ. Asst	\$14.15	6
Debra	Kant	Titus	Childcare Educ. Asst	\$16.01	6
James	Katasak	Cold Spring/Gayman	Childcare Educ. Asst	\$15.66	19.8
Phyllis	Katasak	Butler	Group Supervisor	\$24.00	23.5
Iva	Kearns	Warwick	Instructor 1	\$20.25	10
Courtney	Kilroy	Gayman/Kutz	Group Supervisor	\$24.00	22.3
Anna	King	Cold Spring	Childcare Educ. Asst	\$15.32	6
Brittany	Kocis	Linden/Jamison	Childcare Educ. Asst	\$13.87	19.5
Colleen	Kocis	Warwick	Childcare Educ. Asst	\$14.15	6
Megan	Kocis	Warwick	Childcare Educ. Asst	\$14.67	12.5
Diane	Landis	Pine Run	Childcare Educ. Asst	\$14.15	15
Robin	Loos	Doyle	Group Supervisor	\$24.00	16
Mary	Lo Stracco	Kutz/ Part Time	Childcare Educ. Asst	\$15.66	10
Susan	Lo Stracco	Doyle	Instructor 2	\$17.30	4.5
Maryanne	MacCarter	Bridge Valley	Childcare Educ. Asst	\$16.01	7.5
Missy	Malinowski	Jamison	Childcare Educ. Asst	\$14.98	6
Karen	Maloney	Doyle	Childcare Educ. Asst	\$16.01	6
Shannon	McCoog	Titus/Pine Run	Childcare Educ. Asst	\$14.15	19.5
Margaret	McDonagh	Doyle	Childcare Educ. Asst	\$14.36	12.5
Mary	McElwee	Barclay	Childcare Educ. Asst	\$15.66	9
T.Jane	McKenna	Bridge Valley	Childcare Educ. Asst	\$14.15	6
Barbara	McLaughlin	Titus	Childcare Educ. Asst	\$14.54	9
Luann	Miller	Groveland	Instructor 2	\$17.30	6
Stephen	Miller	Butler	Childcare Educ. Asst	\$14.15	12.5
Sumana	Mitra	Mill Creek	Childcare Educ. Asst	\$13.87	12
Patricia	Moore	Pine Run	Childcare Educ. Asst	\$15.66	22.5
Lori	Mudalel	Warwick	Childcare Educ. Asst	\$14.22	7.5
Jillian	O'Connor	Mill Creek	Instructor 1	\$20.25	10
Anna	O'Keefe	Mill Creek	Childcare Educ. Asst	\$15.66	12
Jeanne	Pagano	Jamison	Childcare Educ. Asst	\$14.98	12
Marian	Phillips	Gayman	Childcare Educ. Asst	\$15.54	7.5
Paula	Phillips	Jamison	Instructor 2	\$17.30	12
Stacey	Pizza	Gayman	Instructor 2	\$17.30	15
Joan	Poole	Mill Creek	Instructor 2	\$17.30	5

Debbie	Pustay	Groveland	Childcare Educ. Asst	\$16.01	7.5
Virginia	Ridgeway	Butler	Childcare Educ. Asst	\$14.15	12.5
Margaret	Ritts	Butler	Childcare Educ. Asst	\$14.15	22.5
Jean	Rospond	Linden	Childcare Educ. Asst	\$13.87	6
Carolyn	Ross	Gayman/Part Time	Instructor 1	\$20.25	17.5
Judy	Rossell-May	Butler/Doyle	Childcare Educ. Asst	\$15.66	19
Sandra	Russell	Pine Run/Br. Valley	Childcare Educ. Asst	\$15.70	16.5
Meagan	Sambuca	Warwick/Barclay	Childcare Educ. Asst	\$14.67	12.5
Judith	Seidle	Groveland	Instructor 1	\$20.25	22.5
Judith	Shaffer	Jamison	Group Supervisor	\$24.00	23.5
Jeanne	Shuttleworth	Pine Run	Group Supervisor	\$24.00	23.5
Rukhsana	Siddiqi	Butler	Instructor 1	\$20.25	22.5
Louise	Silberg	Jamison	Instructor 1	\$20.25	15
Linda	Smith	Bridge Valley	Childcare Educ. Asst	\$15.66	15
Lindsay M.	Smith	Doyle	Childcare Educ. Asst	\$15.32	4.5
Theresa	Stanley	Jamison	Childcare Educ. Asst	\$15.66	15
Donna	Stewart	Mill Creek	Instructor 1	\$20.25	15
Lisa	Stone	Barclay	Childcare Educ. Asst	\$15.66	22.5
Danielle	Taylor	Butler	Instructor 1	\$20.25	12.5
Wendy	Teschner	Gayman	Instructor 2	\$17.30	9
Brenda	Topping	Jamison/Bridge Val	Childcare Educ. Asst	\$14.98	22.5
Constance	Valimont	Groveland/Linden	Childcare Educ. Asst	\$15.66	11
Bridget	Vaughn	Cold Spring	Childcare Educ. Asst	\$14.98	9
Cristina	Vazquez	Barclay	Childcare Educ. Asst	\$13.87	13.5
Bernadette	Ventresca	Mill Creek	Childcare Educ. Asst	\$14.15	18
Gayle	Wartko	Jamison	Childcare Educ. Asst	\$14.15	22.5
Angela	Waters	Linden/Cold Spr.	Group Supervisor	\$24.00	26
Ashley	Waters	Cold Spring	Instructor 1	\$20.25	22.5
Cathy(Kate)	West	Groveland	Instructor 2	\$17.30	5.5
Barbara	Wolverton	Groveland	Childcare Educ. Asst	\$16.01	7.5
Colleen	Wylie	Titus/Buckingham	Childcare Educ. Asst	\$14.15	14.5
Katelyn	Wylie	Butler/Buckingham	Instructor 2	\$17.30	23.75
Maureen	Young	Cold Spring	Instructor 2	\$17.30	10
Joel	Zanolli	Cold Spring	Childcare Educ. Asst	\$14.15	15

RECALL FROM FURLOUGH

Name: Jason Campbell

Position: Business teacher – Central Bucks High School – East

Effective: August 26, 2013 until the end of the 2013-2014 school year

Motion Approved 7-0.

STUDENT ITEMS

TUITION STUDENT

Upon a motion by Geryl McMullin, supported by Joseph Jagelka, to approve MK to attend Lenape Middle School for the 2013-2014 school year as a tuition student.

Motion Approved 7-0.

FOREIGN EXCHANGE STUDENTS

Motion by Joseph Jagelka, supported by Paul Faulkner, to approve the placement of an exchange student from Japan at Central Bucks High School - East and an exchange student from Coruna, Spain at Central Bucks High School - West for the 2013-2014 school year.

Motion Approved 7-0.

STUDENT TRIPS

Motion by Joseph Jagelka, supported by Geryl McMullin, to approve the following student trips:

- CB West Girls Basketball team to Hampton, VA from December 26 - December 30, 2013
- CB West Boys Basketball team to Miami, FL from December 26 - December 30, 2013

Motion Approved 7-0.

STAFF CONFERENCES

Motion by Geryl McMullin, supported by James Duffy, to approve attendance for Courtney Wood at an ELL Symposium.

Motion Approved 7-0.

INFORMATION/DISCUSSION ITEMS

The 2012-2013 Semi-Annual Rating of Elementary and Secondary Temporary Professional Employees was included as an information item to the Board.

Board members thanked the administration for their support over the past month.

There being no further business before the Board, motion by Joseph Jagelka, supported by James Duffy, to adjourn at 8:35 p.m.

Motion Approved 7-0.

Respectfully submitted,



Sharon L. Reiner
Board Secretary

Board Approved 7/16/13



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, June 18, 2013 at 7:00 p.m. at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by the students in MS Melissa Kowalski's Multiple Disabilities Support class at Bensalem High School in the Bensalem Township School District.

ROLL CALL

ATTENDANCE:

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Mrs. Pamela Strange (Bensalem Township)
Mr. Stephen Corr (Central Bucks)
Mr. Kurt Zander (New Hope/Solebury) Telephone
Mrs. Carol Clemens (Palisades)
Mr. Christopher Cridge (Pennsbury)
Mrs. Eorn Strunk (Quakertown) Telephone -- Partial Attendance

ABSENT:

Members

Mr. Charles Groff (Bristol Borough)
Mrs. Helen Cini (Bristol Township)
Mr. Ted Parker (Morrisville)
Mrs. Susan Cummings (Neshaminy)
Dr. Peter Yarnell (Pennridge)

OFFICERS:

Executive Director

Assistant Executive Director

Treasurer

Secretary

Dr. Barry J. Galasso

Dr. Michael Masko

Mrs. Wendy L. Macauley

Mrs. Elizabeth Bittenmaster

Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by eight (8) Board Members, the Board approved items 1-46.

APPROVAL OF MINUTES

Approved the April 16, 2013 Board Meeting minutes (Refer to minutes in June 18, 2013 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2012 through May 31, 2013 (Refer to report in June 18, 2013 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the months of April and May 2013 (Refer to report in June 18, 2013 Board Agenda).

APPROVAL OF GENERAL FUND AND SPECIAL REVENUE FUND AND CAPITAL PROJECTS FUND TRANSFERS

Approved the 2012-2013 General Fund, Special Revenue Fund and Capital Projects Fund Transfers in the amount of \$202,524 (Refer to report in June 18, 2013 Board Agenda).

APPROVAL OF BUDGETS

Approved the following 2012-2013 Budgets: RDE Statewide System of Support from October 1, 2012 to September 30, 2013 in the amount of \$114,748, and Title II, Part A - Non Public from July 1, 2012 to June 30, 2013 in the amount of \$24,512.

APPROVAL OF BUDGET REVISIONS

Approved the following Budget Revisions: 2011-2012 Educator in the Workplace in the amount of \$12,314, and 2012-2013 Federal Special Education Budget IDEA Section 611 (Part B) in the amount of 16,883,538.

APPROVAL OF 2013-2014 COMPREHENSIVE ANNUAL BUDGET

Approved the 2013-2014 Comprehensive Annual Budget in the amount of \$132,446,474 (Refer to Budget in June 18, 2013 Board Agenda).

APPROVAL OF COMMITMENT OF FUND BALANCE

Approved the commitment of fund balance for PSERS Rate Stabilization, New Initiatives Fund and Program Stabilization Fund effective June 30, 2013, which will include the previously designated for PSERS fund balance amount of \$3,393,428 as well as additional funds with specific amounts and appropriate classifications to be determined after the year closes.

APPROVAL OF BANKS AND FINANCIAL INSTITUTIONS FOR DEPOSITORIES AND INVESTMENTS

Approved the authorization for the Bucks County Intermediate Unit #22 to continue to use the listed banks and financial institutions for depositories and investment purpose until further notice.

The Bucks County Intermediate Unit #22 is presently using the following bank as depository for the uninvested funds of the Intermediate Unit:

Wells Fargo Bank, N.A.

The following financial institutions are presently approved for the investing of Intermediate Unit funds:

Bank of New York Mellon

Commonwealth of Pennsylvania Treasurer's Invest Program

First Niagara Bank, N.A.

Pennsylvania Local Government Investment Trust (PLGIT)

Pennsylvania School District Liquid Asset Fund (PSDLAF)

PNC Bank

TD Bank

Wells Fargo Bank, N.A.

The Bucks County Intermediate Unit #22 is presently using the following banks as depositories for the Student Activity Funds of the Intermediate Unit:

First National Bank and Trust Company of Newtown (Bucks Contractors)

First Niagara Bank, N.A. (Student Services)

PNC Bank (Spirit Program)

Wells Fargo Bank, N.A. (W.O.W.)

APPROVAL OF YEAR-END BUDGET TRANSFERS

Approved all necessary year-end budget transfers for the fiscal year ending June 30, 2013 in accordance with current School Code, Department of Education and Auditor General's requirements.

APPROVAL OF APPOINTMENT OF 2013-2014 OFFICERS

Approved the appointment of the Intermediate Unit Officers for the 2013-2014 school year:

President:	Mr. Michael Hartline, Centennial School Board Member
Vice President:	Mrs. Patricia Sexton, Council Rock School Board Member
Treasurer:	Mrs. Wendy L. Macauley, Intermediate Unit's Business Administrator
Secretary:	Mrs. Elizabeth Bittenmaster, Intermediate Unit's Assistant to the Executive Director

APPROVAL OF EARLY CHILDHOOD ADDITIONAL PROVIDER SERVICES

Approved the Early Childhood Additional Provider Services in the amount of \$89,650 for the period of July 1, 2012 through June 30, 2013.

Additional Services:

Gamut Early Intervention (ABA/PCA)	\$50,000
Pediatric Therapeutics, Inc. (Speech, OT and PT)	36,000
St. Paul's Preschool (PCA's)	3,650
Total:	\$ 89,650

APPROVAL OF SPECIAL EDUCATION PRIVATE PROVIDER ADDITIONAL SERVICES

Approved the 2012-13 Special Education Private Provider Additional Services in the amount of \$37,000 for the period of July 1, 2012 through June 30, 2013.

Additional Services:

Delta-T Group (Bryn Mawr) Special Education (Nursing Serv)	\$ 37,000
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APPROVAL OF CONTRACTS AND PURCHASES

Approved the May 2013 Contracts and Purchases in the amount of \$199,303.64 and the June 2013 Contracts and Purchases in the amount of \$667,112.83.

May 2013 Contracts & Purchases

Vendor	Description	Budget	Amount
Contracts			
School Operation Services Group (SOS)	Extension of Contract to Provide Maintenance Services at BCIU Doylestown from July 1, 2013 through June 30, 2014	Facilities Services	\$60,008.80
School Operation Services Group (SOS)	Contract to Provide Contracted Janitorial Service to Haycock (replaces unfulfilled contract signed in October 2012 with Crane Management Services) from July 1, 2013 through June 30, 2014.	Special Education	\$4,160.00
Swank Motion Pictures, Inc.	Three year Public Performance Site License for the IU, Haycock & Tawanka from May 21, 2013 through May 20, 2016.	Instructional Materials	1,390.00
Dr. Kim Shienbaum	Presenter's Fee for Four (4) Courses During the Summer 2013. Two Courses	Local In-Service	8,000.00

	@ \$2,400.00 per Course & Two Courses		
	@ \$1,600.00 per Course		
William Yerger	Presenter Fee for Four (4) Courses in June & July 2013. One (1) Course at @ \$2,400.00 & Three (3) Courses @ \$800.00 per Course.	Local In-Service	4,800.00
Richard M. Kiker	Presenter Fee for Four Courses in July & August 2013 @ \$2,400.00 per Course.	Local In-Service	9,600.00
Solution Tree, Inc.	Presenter Fee for Sarah Schuh to Present "Common Core Math Instruction" on June 5, 2013	Local In-Service	4,600.00
Alice LaPier	Increase to Consulting Service Contract	Professional Development	5,000.00
Andrea Staffin	Contract to Provide a Maximum of 10 Speech Therapy Sessions (45 minutes each) @ \$100.00 per Visit	Special Education	1,000.00
Handhold Adaptive	100 Licenses of iPrompts PRO for iOS	IDEA	5,000.00
	Sub-Total		\$104,058.80

Purchases

Advanced Audio Visual Sales, Inc.	Purchase of three (3) Smart Board685 with Floor Stands (PBPPM)	IDEA	\$7,401.00
Apple Computer, Inc.	Purchase of iPad Application Volume Purchase Program per CCIU Bid	IDEA	15,000.00
Apple Computer, Inc.	Two (2) 10-Pack iPad 3 with 1WiFi & 16 GB with Shipping per CCIU Bid.	IDEA	9,600.00
CDW Government	Purchase of Sixteen Epson DC-20 Document Cameras & Two (2) Dragon Naturally Speaking Premium V2 Software Packages per PBPPM	IDEA	8,848.00
GovConnection, Inc.	Purchase of 13 Epson VS315W WXGA Projectors Per CoStars	IDEA	6,552.00
CDW Government	Purchase of Additional Computer Supplies per CoStars	Technology Services	3,000.00
Pearson, Inc.	Purchase of 32 CBLP 5 Testing & Screening Kits with Shipping	Special Education	13,151.84
Aztec Software	Purchase of 12 "Learning Essential Ready for Work Occupational Foundations" Software Packages with Annual License Maintenance	Title I	5,256.00
Apple Computer, Inc.	Thirteen iPad 3 with 4G, 16GB	Special Education	8,211.00
Dell	Purchase of Additional Computer Supplies per CoStars	Technology Services	2,000.00
EBSCO Industries	Proprietary Software License Renewal	Non Public	5,830.00

EBSCO Industries	for "Career Guidance System" from October 1, 2013 through September 30, 2014	Programs	
	Proprietary Software License Renewal for "Education Research Complete" from July 1, 2013 through June 30, 2014	Instructional Materials	10,395.00
		Sub-Total:	<u>\$95,244.84</u>
		Grand Total:	<u>\$199,303.64</u>

June 2013 Contracts & Purchases:

Vendor	Description	Budget	Amount
Contracts			
Adrienne Neszmelyi-Romano	Curriculum Writing for Arts Education Trust Collection - Five (5) days from July 8 through July 12, 2013.	Arts Trust Fund	\$1,200.00
Advanced Audio Visual Sales	Service Agreement for Tech Support & Service on AV Systems from May 13, 2013 through May 12, 2014 (CoStars)	Technology Services	4,850.00
Atomic Learning, Inc.	Site License - 21st Century Skills Custom from August 1/2013 through July 31, 2014.	Technology Services	3,381.42
Brett Voyelsinger	Curriculum Writing for Arts Education Trust Collection - Five (5) days from July 8 through July 12, 2013	Arts Trust Fund	1,200.00
Colleen Anzio	Presenter Fee for Eight (8) Courses During the Summer 2013 as follows: Seven (7) Courses @ \$2,400.00 per Course & One (1) Course at \$1,600.00	Local In-Service	18,400.00
College Board	Presenter Fee for Chemistry Presentation on August 8, 2013	Federal Programs	4,300.00
Delia-T Group, Inc.	Nursing Services for ESY Summer 2013	Special Education	32,000.00
Diane Menago Associates	Presenter Fee "Mental Health Issues in the Classroom" July 8 through 11, 2013	Local In-Service	\$2,400.00
ePlus Technology of PA	Professional Services Cisco Support per CoStars (2013/2014 School Year)	Technology Services	10,000.00
ePlus Technology of PA	Smartnet Renewal per PEPPM (2013/2014 School Year)	Technology Services	92,928.84
JAMI	Casper Suite for Fiscal Year 2013/14	Technology Services	14,938.00
Jennifer Rich	Professional Development & Literacy Development. Contract Addendum July 1, 2013 through September 30, 2013	KTO	10,000.00
ePlus Technology of PA	Bulk Service Agreement May 6, 2013 through May 5, 2014	Technology Services	9,000.00
Gregory Malgur	Curriculum Writing for Arts Education Trust Collection - Five (5) days from	Arts Trust Fund	1,200.00
			1,011.00

Konica Minolta	July 8 through July 12, 2013.	Non Public	
	Copier Maintenance Contract for Copier at Warminster Counseling Center from July 1, 2013 through June 30, 2014	Programs	1,243.00
Laurie Walsh	Physical Therapy Services for ESY Program from July 1 through August 8, 2013; 22 hours @ \$56.50 per hour	Special Education	10,000.00
Marybeth (Alley) Newberry	Professional Development & Literacy Development Contract Addendum July 1, 2013 through September 30, 2013	KTO	10,000.00
Regina Katz	Professional Development & Literacy Development Contract Addendum July 1, 2013 through September 30, 2013	KTO	2,200.00
Shawn Allen DelaRosa	Curriculum Writing for Arts Education Trust Collection - Five (5) days from July 8 through July 12, 2013.	Arts Trust Fund	17,200.00
Pediatric Therapeutics, Inc	OT, PT & Speech Services for ESY from July 1, 2013 through August 8, 2013; 600 Hours at \$62.00 per hour	Special Education	2,260.00
Solarwinds	Help Desk per Seat License & Annual Maintenance Renewal from July 1, 2013 through June 30, 2014	Technology Services	80,200.00
Safari Montage	Managed Home Access Renewal & CORE Content from June 20, 2013 through June 30, 2014	Instructional Materials	1,200.00
Stacy Potter	Curriculum Writing for Arts Education Trust Collection - Five (5) days from July 8 through July 12, 2013.	Arts Trust Fund	2,400.00
Robert Edwards	Presenter for "Hands On Science for Beginners" July 15 through July 23, 2013	Local In-Service	3352,512.26
		Sub-Total	
Purchases			
Anixter, Inc.	Purchase Additional Computer Infrastructure Supplies 2012/2013 per CoStars	Technology Services	\$6,000.00
Anixter, Inc.	Computer Infrastructure Supplies for 2013/2014 School Year per CoStars	Technology Services	15,000.00
Apple Computer, Inc.	Computer Supplies 2013/2014 School Year per CCIU Bid	Technology Services	21,000.00
CDW Government	Purchase additional Computer Supplies 2012/2013 School Year per CoStars	Technology Services	6,000.00
CDW Government	Computer Supplies for 2013/2014 School Year per CoStars	Technology Services	27,000.00

Code 42 Software	ProClient Perpetual Support and One (1) Year Maintenance from July 1, 2013 through June 30, 2014 for Crash Plan Pro	Technology Services	13,980.00
Dell Computers	Computer Supplies for the 2013/2014 School Year per CoStars	Technology Services	10,000.00
ePlus Technology of PA	Purchase of Additional Computer Supplies per CoStars	Technology Services	32,000.00
Apple Computer, Inc.	Computer & Infrastructure Supplies for the 2013/2014 School Year per CoStars	IDEA	4,810.00
GovConnections	One (10) ten pack of iPad3 with 16 GB Wi-Fi with Shipping	Technology Services	13,000.00
IPS Laser Express	Computer Supplies for the 2013/2014 School Year per CoStars	Technology Services	75,000.00
MeetingOne	Computer Supplies for the 2013/2014 School Year per PEPPM	Instructional Materials & Technology Applications	34,425.00
Sidera Networks	Adobe Connect MeetingOne Software Licensing Support Services and Training from July 1, 2013 through June 30, 2014	State Programs (W&N)	9,135.00
Training Camp	Additional Colocation Lease Rack Installation for the 2012/2013 School Year	Local In-Service	2,311.57
Dell Computers	Microsoft MCSA Windows 8 Certification Training Camp for 14 Students from July 8 through 12, 2013.	Non-Public Programs	26,270.00
	Nineteen Computers per CoStars		16,669.00
Sub-Total:			\$314,600.57
Grand Total:			\$667,112.83

APPROVAL OF AGREEMENT

Approved the continuation of the Software License Agreement with Lancaster-Lebanon IU #13 for Itinerant Time Tracking for the period of April 14, 2013 through April 13, 2014 and year-to-year thereafter in the amount of \$16,210.

APPROVAL OF AMENDMENT FOR EXECUTIVE DIRECTOR COMPENSATION PACKAGE

Approved the amendment of a previous action of BCIU Board dated May 15, 2012, placing \$7,000 annually in health savings account for the Executive Director as part of his annual compensation package, and approve as an alternative for up to \$7,000 annual reimbursement for any out-of-pocket costs the Executive Director may have for the purchase of health and medical benefits, long-term care, disability, and/or life insurance for him and his spouse for the period from July 1, 2012 and each remaining year of the current contract with the Executive Director, which expires on September 19, 2015.

APPROVAL OF HEALTH REIMBURSEMENT ARRANGEMENT

Approved to enter into a Health Reimbursement Arrangement with MidAmerica Administrative and Retirement Solutions, Inc. for the period of July 1, 2013 to June 30, 2017 and year-to-year thereafter for an amount of \$2.00 per active participant per month.

APPROVAL OF BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Approved the Bucks County Schools Cooperative Purchasing Bid #13-010 for Reprographic Paper to the recommended vendors in the amount of \$928,889.59 for the period of July 1, 2013 through June 30, 2014.

Vendors recommended for award

Contract Paper Group	8,830.72
Paper Mart, Inc.	167,169.52
Quill Corporation	1,591.73
W.B. Mason	751,297.62

Unsuccessful Vendor

Arivia Distribution, Inc.
Office Basics

Vendors invited to bid, but declined the invitation:

Acorn Office Products	Canon Business Solutions East, Inc.
Central Lewmar	CMF Business Solutions
Enterprise Group	Lindenmeyr Munroe
Office Depot	Office Max
POM Supplies	School Specialty, Inc.
Staples Business Advantage	TransNet
Unisource Worldwide, Inc.	Xerox
Xpdx Paper	

APPROVAL OF EXECUTIVE DIRECTOR TO SERVE ON VARIOUS BOARDS

Approved for and indemnification of the Executive Director to serve on the following Community Boards of Directors:

Bucks County Council Boy Scouts of America
Bucks County Intermediate Unit Arts Trust
Kids Voting
PAIUnet State Governance Board
Pennsylvania Association of Intermediate Units
TOPS (Together Organized for Public Education)
21st Century Cyber Charter School/Brandywine Virtual Academy
United Way of Bucks County
Pennsylvania State Stimulus Advisory Board
Middle States Accreditation Association
Pennsylvania Statewide Task Force for Special Education
Bucks and Montgomery County Schools Health Care Consortium
Bucks County Workforce Investment Board

APPROVAL OF SOLICITOR

Approved the appointment of Richard Galtman, Esq., with the law firm of Sweet, Stevens, Katz, & Williams as Solicitor for the BCIU for the time period of July 1, 2013 through June 30, 2014 for a pay schedule of \$140.00 per hour for attorneys for routine matters, \$185.00 per hour for attorneys for non-routine matters and \$115.00 per hour for legal assistants regardless of whether matter is considered routine or non-routine.

APPROVAL OF CONTRACTS

Approved the Special Education Service Contracts with Bucks County School Districts for revenue in the amount of \$46,505,900 for the period of July 1, 2013 through June 30, 2014.

Bensalem School District	\$ 7,065,725
Bristol Township School District	5,903,557
Centennial School District	2,850,843
Central Bucks School District	611,726
Council Rock School District	3,138,610
Morrisville School District	1,331,586
Neshaminy School District	12,334,742
Palisades School District	1,553,105
Pennridge School District	2,594,102
Pennsbury School District	5,266,293
Quakertown Community School District	3,855,611
Total:	\$ <u>46,505,900</u>

APPROVAL OF CONTRACTS

Approved the Special Education Service Contract with an Out-of-County School District and Charter School for revenue in the amount of \$220,129 for the period of July 1, 2013 through June 30, 2014.

Bucks County Montessori Charter School	\$ 34,850
Hatboro Horsham School District	<u>185,279</u>
Total:	\$ <u>220,129</u>

APPROVAL OF AGREEMENT

Approved the Special Education Service Agreement with Connections Education LLC with estimated revenue of \$1,000 for the period of July 1, 2013 through June 30, 2014.

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Edison Court, Inc. (ECI) with estimated revenue of \$48,863 for the period July 1, 2013 through June 30, 2014.

APPROVAL OF AGREEMENT

Approved the 2013-2014 Early Childhood Private Provider Agreement for the Extended School Year (ESY) in the amount of \$4,700 for the period of July 10, 2013 through August 8, 2013.

APPROVAL OF AGREEMENTS

Approved the Alternative Education Services Agreements with the Bensalem Township School District, Bristol Township School District, Centennial School District, Neshaminy School District and Pennsbury School District for the 2013-2014 school year with two (2) one-year renewal options for 2014-2015 and 2015-2016, if agreed upon by both parties, for the payment schedule of \$9,568 per student slot for 2013-2014, \$9,855 per student slot for 2014-2015 and \$10,150 per student slot for 2015-2016.

APPROVAL TO PURCHASE TECHNOLOGY POOL COUNSEL SERVICES

Approved to purchase of Technology Pool Counsel services from Sweet, Stevens, Katz, and Williams LLP and to facilitate the related consortium on behalf of the participating districts and CTCs, and approved the individual district/CTC agreements for the period of July 1, 2013-June 30, 2014 and year-to-year thereafter per the terms of the agreement for an amount of \$12,000 for the 2013-2014 school year with the cost subject to negotiated increases thereafter.

APPROVAL OF AGREEMENT

Approved the agreement with the Pottsgrove School District for Pennsylvania Teacher Effectiveness Training for three (3) days of service at a per diem rate of \$1,200 plus travel expenses for the period of June 19, 2013 through August 15, 2013.

APPROVAL OF AGREEMENT

Approved the agreement with Collaborative Consultants, LLC for consulting services for an estimated amount of \$10,000 for the period of June 18, 2013 to June 30, 2014.

APPROVAL TO ENTER INTO CONTRACT

Approved the Administration's recommendation for the Intermediate Unit to enter into a three year contract with a new carrier, American General, for its life insurance plan effective July 1, 2013 through June 30, 2016 for an amount of \$36,192 per year, and to continue the AD&D rate with AIG/National Fire for an amount of \$10,440 per year.

APPROVAL TO RENT OFFSITE STORAGE UNITS

Approved the renewal of the rental of two (2) offsite storage units and to contract month to month for additional storage as needed with Extra Space Storage of Doylestown for the period of July 1, 2013 through June 30, 2014 for an approximate amount of \$1,400 per month (rates increase annually in March).

APPROVAL OF BUCKS COUNTY LTD. CONSORTIUM HEALTH CARE FINANCIAL STATEMENTS

Approved the 2011-2012 Bucks County Limited Health Care Consortium Trust Financial Statements for the period of September 1, 2011 to June 30, 2012 (Refer to report in June 18, 2013 Board Agenda).

APPROVAL OF CONTRACT

Approved the contract with STA of Pennsylvania, Inc. for transportation services (pending solicitor review) for a maximum estimated annual cost of \$2,500,000 (prices listed in Appendix A of Agreement -- refer to June 18, 2013 Board Agenda) for the period of July 1, 2013 through June 30, 2018.

APPROVAL OF AGREEMENT

Approved the licensing and partnership agreement with GCN to provide online training tutorials to Pennsylvania School Districts, including Bucks County School Districts and the Bucks County Intermediate Unit # 22 (pending solicitor approval) for the period of June 18, 2013- June 18, 2014 with annual renewals based upon mutual written agreement with revenue of approximately \$1.00 per employee for each Act 126 training, plus 10% of all first year licensing fees with school districts in Pennsylvania and 10% of all future renewals. The cost to develop training is \$1300.00 per fifty slides, with total costs not to exceed 150 slides or \$3900.00. The cost of training for BCIU employees is approximately \$1500.00, with this amount offset by revenue generation from training sales in Bucks County and throughout the Commonwealth.

APPROVAL OF REVISED CONTRACT

Approved the revised contract with Source4Teachers for the period of June 18, 2013 through June 18, 2018 (five year agreement) with ability to extend and renew as long as both parties agree in writing by June 18, 2017 with revenue generating at \$2.00 per employee per full day of placement; \$1.00 per employee per half day of placement.

APPROVAL OF CONTRACT

Approved the Contract with Franklin Flooring, Inc. to provide and install Powerbond Flooring in the Intermediate Unit's First and Second Floor Offices and Cubicle Areas in accordance with Pennsylvania State Contract #184465 for the amount of \$99,574.58 with installation to be done in the Summer/Fall 2013.

AUTHORIZATION TO SELL PROPERTY

Authorized the Intermediate Unit and its agents, on behalf of the owner districts, to sell the property located at 302 Red Cedar Drive, Levittown, PA 19053 to Fairwill Capital Investments, Inc. for \$80,000; authorized the Intermediate Unit to recover any costs associated with the sale of the former Red Cedar properties; authorized the Intermediate Unit to equally distribute any remaining funds generated as a result of the sale to the owner districts; authorized the Intermediate Unit and its agents to complete the legal work required to remove the deed restriction currently limiting the sale of the former Red Cedar property located at 280 Red Cedar Drive, Levittown, PA 19055; and authorized the Intermediate Unit to engage an auction house to remarket and conduct the auction of 280 Red Cedar Drive, Levittown, PA if deed restriction is lifted.

AUTHORIZATION TO PARTICIPATE IN COOPERATIVE BIDS

Authorized the Intermediate Unit's participation in the listed cooperative bids during the 2013-2014 school year:

AEPS (Association of Educational Purchasing Agencies, Inc.)

ATPP (Assistive Technology Purchasing Program)

Chester County School Districts' Joint Purchasing Board

Commonwealth of Pennsylvania

CoStars

DGS (Department of General Services)

General Services Administration

IU #13 Statewide Software Discount Program

L3P (Pennsylvania League of Cities & Municipalities)

NJPA (National Joint Powers Alliance)

National Intergovernmental Purchasing Alliance

Pennsylvania Education Joint Purchasing Council

PEPPM Multi State Bid

TCPN (The Cooperative Purchasing Network)

U.S. Communities Cooperative Purchasing Program

APPROVAL OF AGREEMENT

Approved the agreement for Psychological, Occupational Therapy and Professional Development Services with St. Katharine Drexel School for an estimated revenue amount of \$83,794.64 for the period of June 17, 2013 through June 30, 2014.

APPROVAL OF AGREEMENT

Approved the Contractor Agreement with Pediatric Therapeutic, Inc. for Special Instruction Hearing Services (pending solicitor approval) for the period of June 1, 2013 through June 30, 2014 for an estimated revenue amount of \$5,500.

APPROVAL OF INTRODUCTORY READING OF BOARD POLICY

Approved the Introductory Reading of Policy 806 on Child/Student Abuse (Refer to draft policy in June 18, 2013 Board Agenda).

APPROVAL OF INTRODUCTORY AND FIRST READING OF BOARD POLICY

Approved the Introductory and First Reading of Policy 907—Intermediate Unit Visitors (Refer to draft policy in June 18, 2013 Board Agenda).

APPROVAL OF INTRODUCTORY AND FIRST READING OF BOARD POLICY

Approved the Introductory and First Reading of Policy 705 - Property Safety and Policy 805—Emergency Preparedness (Refer to draft policies in June 18, 2013 Board Agenda).

APPROVAL OF SECOND AND FINAL READING OF BOARD POLICY

Approved the Second and Final Reading of three policies to replace the current BCIS Policies 5410.1, 5410.4 and 5410.5 with Policy 334 - Sick Leave, Policy 335 - Family and Medical Leave, and Policy 336 - Personal Necessity Leave (Refer to policies in June 18, 2013 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS – MAY 2013

Approved the various Human Resources items (a through f) for May 2013 (Refer to attached confidential report dated May 21, 2013).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS – JUNE 2013

Approved the various Human Resources items (a through f) for June 2013 (Refer to attached confidential report dated June 18, 2013).

(Mrs. Strunk disconnected her call into the IU Board Meeting prior to the presentations in order to attend her District meeting.)

PRESENTATIONS:

Dr. Galasso was presented with a \$5,000 check from the Central Bucks SERTOMA Grant, which will be used to purchase equipment and supplies for the Hearing Support Program. Several representatives from the Central Bucks SERTOMA were present and thanked the IU for the many years of support.

Dr. Galasso made a PowerPoint presentation on the Intermediate Unit's Initiatives and Accomplishments during the 2012-2013 school year.

PROGRAMS & SERVICES MINI REPORT - The mini report on the District Support Team Services for the 2012-2013 school year was provided (information only).

SPECIAL EDUCATION MINI REPORT - The mini report on Supporting Students with Complex Instructional Needs was provided (information only).

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

INFORMATION ITEMS - A Contracted Transportation Service Report was provided. Mr. Jack Brady provided a legislative update and handout.

OLD BUSINESS - None

NEW BUSINESS - None

Upon a motion by Mrs. Patricia Sexton, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote of seven (7) Board Members, the Board agreed to adjourn for Executive Session at 7:38 p.m.

EXECUTIVE SESSION - The Board adjourned to complete Executive Director's evaluation for the 2012-2013 school year.

Upon a motion by Mr. Michael Hartline, seconded by Mrs. Patricia Sexton, and passed by unanimous voice vote of seven (7) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 8:29 p.m.

Upon a motion by Mr. Stephen Corr, seconded by Mr. Christopher Cridge, and passed by unanimous roll call vote, 7 ayes, 0 nays and 0 abstentions, the Board approved the following motion:

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION

Approved to increase Executive Director's salary by 2.47% for the 2013-2014 school year with an additional 5 days of vacation and cash out 10 days of vacation annually. (Roll Call Vote)

BOARD MEMBER	A/N	BOARD MEMBER	A/N
Mr. Michael Hartline, P	A	Mr. Stephen Corr	A
Mrs. Patricia Sexton, VP	A	Mr. Kurt Zander	A
Mrs. Carol Clemens	A	Mrs. Pamela Strange	A
Mr. Christopher Cridge	A		

Upon a motion by Mr. Stephen Corr, seconded by Mr. Christopher Cridge, and passed by unanimous roll call vote, 7 ayes, 0 nays and 0 abstentions, the Board approved the following motion:

APPROVAL TO PROVIDE ADDITIONAL INFORMATION FOR EXECUTIVE DIRECTOR'S
COMPENSATION PACKAGE AND LIFE INSURANCE OPTIONS

Approved to direct the Intermediate Unit's Director of Human Resources to bring forward additional information about the Executive Director's compensation package and options for the purchase of life insurance upon retirement. The additional information will be presented in July and voted on at either the July 16, 2013 Board Meeting or September 17, 2013 Board Meeting. (Roll Call Vote)

BOARD MEMBER	A/N	BOARD MEMBER	A/N
Mr. Michael Hartline, P	A	Mr. Stephen Corr	A
Mrs. Patricia Sexton, VP	A	Mr. Kurt Zander	A
Mrs. Carol Clemens	A	Mrs. Pamela Strange	A
Mr. Christopher Cridge	A		

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and
passed by unanimous voice vote, the Board agreed to adjourn the meeting.*

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, July 18, 2013 at 7:00 p.m. at the Intermediate Unit's Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Elizabeth Bittenmaster

Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
 May 13, 2013

- I. The regular meeting of the MBIT Executive Council was convened on Monday, May 13, 2013, at 5:30 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Ms. Katherine Driban, Centennial S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mrs. Bernadette Heenan, Council Rock S.D.
 Mrs. Betty Huf, Centennial S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D. (Arrived at 5:53 PM)
 Mrs. Kelly Unger, Central Bucks S.D.

Absent

Dr. Bill Foster, Council Rock S.D.
 Mr. John Vaughn, New Hope-Solebury S.D.

Others in Attendance:

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facility Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facilities Operations
 Mrs. Stacy Pakula, Organizational Advancement Coordinator
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager
 Dr. Thomas Viviano, Assistant Director

- II. Guests at the meeting included Mr. Paul Ciarlone, Automotive Technology Teacher, Mrs. Lisa Cuffari, Dental Occupations Teacher, Mrs. Maura Duncan, Cosmetology Teacher, Mr. Mark Gage, Culinary Arts Teacher, Mr. Michael McCombe, Culinary Arts Teacher, Mrs. Jo Ann McLaughlin, Cosmetology Teacher, Mr. Bradley Rosenau, Commercial Art Teacher and Mrs. Pamela Swoyer, Worked Based Education/SkillsUSA Advisor. Several students being recognized as competition winners and their families were also in attendance.
- III. Mr. Gamble announced that on April 22nd, Representative Michael Fitzpatrick participated in a ribbon cutting ceremony to officially recognize the Veterans Affairs services offered through our adult education program. The event was well attended by local community groups, representatives from our military agencies and Middle Bucks stakeholders including Mrs. Bernadette Heenan, Mr. Joseph Jagelka, Mr. Charles Kleinschmidt and himself. He said that tonight we will have the opportunity to recognize the students who represent Middle Bucks and their program of study by participating in the skill competitions this school year and meet the families of these talented students who play an important role by supporting their student's interests to attend MBIT to pursue a career pathway. Mr. Gamble also thanked our teachers who have joined us

tonight for imparting the knowledge and helping our students to prepare for these competitions. Finally our annual Senior Recognition Ceremony will be held on Wednesday, June 12 at 6:30 PM. in the William Tennent High School auditorium. He said to please mark your calendars and plan to attend this event to acknowledge and congratulate our class of 2013. Mr. Gamble concluded by saying that we are still in teacher negotiations, which are ongoing and look very favorable at this point. He thanked all parties that are participating for the respect they are showing each other.

- IV. Mrs. Huf welcomed everyone and said she is excited to see all the students and parents and hear of all of their accomplishments.

Ms. Driban thanked the parents and said the students from all four districts are phenomenal. She has seen the respect they show each other when no one is looking and what they do here is really exciting. Ms. Driban said she has purchased plants from the Practical Environmental Landscaping program, has eaten at the restaurant and has heard awesome things about the salon. The students are always excited to share everything they do here with us. She congratulated the students on their achievements.

Mrs. Heenan echoed those sentiments and said she is so proud of the students. She thanked the parents, teachers and administrators.

Mr. Gamble also echoed those sentiments and said that the students that attend here are fantastic and obviously come from fantastic families. He said our educators here are a cut above, and the expectations that our teachers and administrators put on these students and how the students achieve is incredible. He thanked them all for making this such a great school.

- V. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the minutes of the April 8, 2013 meeting. Attachment 1 (pg. 1-1)

- VI. Routine Business:

A. Administrative Report

1. Mrs. Pamela Swoyer provided an overview of the SkillsUSA organization and the District II, State and National competitions. She said that it is very exciting that we have one student who is going on the Nationals this year. Miss Heidi Wortell, Culinary Arts student, will be competing at the National level this summer in Kansas City. Each of the competition winners were introduced and presented with a certificate of recognition by Dr. Thomas Viviano and Mr. John Gamble. Attachment 2 (pg. 2-1)
2. Mrs. Marsha Moyer provided an overview of the HOSA State competitions. She introduced each of the competition winners and said that all of these students will be going on to compete at Nationals being held in Nashville. Mrs. Lisa Cuffari, Dr. Thomas Viviano and Mr. John Gamble presented each student with a certificate of recognition for their accomplishments. Attachment 3 (pg. 3-1)

3. Mr. Paul Ciarlone provided an overview of the Great Philadelphia Automotive Technology Competition. He introduced the two students who won first place at the competition. Dr. Thomas Viviano and Mr. John Gamble presented each student with a certificate of recognition for their accomplishments. Mr. Ciarlone noted that the students went to Nationals in New York to compete and earned 12th place. They received in excess of \$200,000 in scholarships, tools and prizes between the two of them. Attachment 4 (pg. 4-1)
4. Dr. Thomas Viviano introduced the students who won competitions at the 2013 Regional Pennsylvania High School Computer Fair. Mr. John Gamble presented each student with a certificate of recognition. Attachment 5 (pg. 5-1)
5. Mr. Brad Remig, Financial Advisor PFM, explained that we have some outstanding bonds, interest rates are low and there is an opportunity to refinance some of those bonds and use the money to complete some needed projects at the school. He discussed interest rate trends and current debt service. As of May 3, 2013, the transaction would yield approximately \$645,000 in gross savings or net present value savings of 8.714%. The net savings after issuance cost would be approximately \$570,000 and would be used for projects. He said the payout date would remain the same, there won't be any increase in debt service, the term will be the same and it will have basically the same payment.

There was discussion regarding how quickly this can be approved to lock in the interest rate, that it would be nice to get this rate locked before the end of this fiscal year, and why it is not being done via the Internet. Mr. Vining has provided all of the sending school Business Managers with an explanation and information regarding the transaction.

Kevin Reid, Esquire, Bond Counsel, King Spry explained his role in the bond transaction, the role of the sending districts, the process for the transaction, the market and the Resolution that needs to be approved. Attachment 6 (pg. 6-1)

Dr. Boccuti exited the meeting at 6:00 PM.

- B. Mrs. Huf moved, Mrs. Heenan seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 7 (pg. 7-1)
- C. Committee Reports
 1. Dr. Boccuti, Superintendent and Chairperson of the Professional Advisory Council was not present. The minutes can be referred to for the report. Attachment 3 (pg. 3-1)

2. Mrs. Bernadette Heenan, Chairperson of the Building, Security and Technology Committee meeting said to please refer to the minutes. Attachment 4 (pg.4-1)
 3. Mrs. Betty Huf, Chairperson of the Program, Policy and Personnel Committee said to refer to the minutes and all of the items discussed are on the agenda for approval. Attachment 5 (pg. 5-1)
 4. Ms. Katherine Driban, Chairperson of the Finance Committee did not add anything to the minutes. Attachment 6 (pg. 6-1)
- D. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Cash Payments Reports for April. Attachment 12 (pg. 12-1)
- E. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Treasurer's Reports for March. Attachment 13 (pg. 13-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the resignation of Thomas Viviano, Assistant Director, effective June 28, 2013.

Several Executive Council members congratulated Dr. Viviano, thanked him for his work and wished him well.

2. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve appoint Stacy Pakula as Career and Technical Supervisor at a salary of \$99,500 per year, with benefits as per the existing Act 93 Agreement and based upon a 260 day schedule, effective August 1, 2013 conditional upon receipt of PDE Comprehensive Vocational Ed Supervisor certificate and other necessary PDE approval.

The Executive Council members congratulated Mrs. Pakula.

3. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to provide Stacy Pakula with a one month compensation stipend in the amount of \$2,100 to be paid for addition job responsibilities and duties during the month of July 2013.
4. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2013-14 fiscal year.
5. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the employment of the 2013 summer staff, with statutory benefits. Attachment 14 (pg. 14-1)

6. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, approve the additions to the substitute staff listing for the 2012-13 school year. Attachment 15 (pg. 15-1)

B. Policies

1. ADOPTION

- a. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept for adoption revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 16 (pg. 16-1)
- b. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept for adoption revised Board Policy No. 817, Energy Conservation, in the Operations Section. Attachment 17 (pg. 17-1)

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve additional field trips for the 2012/13 school year. Attachment 18 (pg. 18-1)
2. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the 2013-2014 Li'l Bucks Partners in Learning calendar. Attachment 19 (pg. 19-1)
3. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the 2013-2014 tuition schedule for Li'l Bucks Partners in Learning. Attachment 20 (pg. 20-1)
4. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2013-14 school year.
5. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to receive and file the April 22, 2013 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 21 (pg. 21-1)
6. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 22 (pg. 22-1)
7. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to authorize Administration to enter into a service agreement with Interquest Detection Canines for the 2013-14 school year, for a minimum of 6 visits at a cost of \$225 per half day and \$450 per full day. Attachment 23 (pg. 23-1)

8. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the renewal of the Study Island software, effective July 1, 2013 through June 30, 2014, at a cost of \$4,434.96. Attachment 24 (pg. 24-1)
9. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to accept the Department of Environmental Protection Grant EEF# EE130087 in the amount of \$3,000 for the purchase of a Geothermal Heat Pump Training System. Attachment 25 (pg. 25-1)
10. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the Articulation Agreements with Bucks County Community College – Criminal Justice, Fire Science. Attachment 26 (pg. 26-1)
11. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the Articulation Agreement between the Hussian School of Art and Middle Bucks Institute of Technology. Attachment 27 (pg. 27-1)
12. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to authorize Administration to enter into and execute a lease agreement for computers, for a term of 36 months, at a cost not to exceed \$7,750.00 per quarter. Attachment 28 (pg. 28-1)
13. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, ratifying the purchase of an extended three year warranty and correcting purchase cost of HP Designjet T1200 HD Multifunction Printer to \$19,179.29.
14. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to authorize Administration to enter into and execute a lease agreement with Pitney Bowes for a reconditioned postage machine, at a cost of \$177.00 per month, for a term of 63 months beginning in June 2013. Attachment 29 (pg. 29-1)
15. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the TD Cash Management Master Agreement and to authorize the execution of same by Administrative Director and/or Business Manager. Attachment 30 (pg. 30-1)
16. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, for the Executive Council of Middle Bucks Institute of Technology to hereby adopt a Resolution, the full text of said Resolution having been provided to each member of the Executive Council and the full text of which is incorporated into this Motion by specific reference to the Resolution, authorizing inter alia., the execution of a Supplemental Lease Agreement with the Middle Bucks Area Vocational Technical School Authority in order to provide for lease rental payments to amortize a new series of Bonds and the authorization of the appropriate officers and officials of the Middle Bucks Institute of Technology to execute any and all necessary documents in order to carry out the project financed by the Middle Bucks Area Vocational Technical School Authority's Revenue Bonds Series of 2013. Attachment 31 (pg. 31-1)

17. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve budget transfers. Attachment 32 (pg. 32-1)

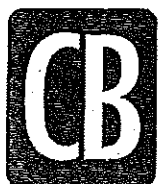
- VIII. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to adjourn the May 13, 2013 meeting of the MBIT Executive Council at 6:35 PM.

An Executive Session was held to discuss Negotiations.

Respectfully submitted,

Bernadette Heenan
Secretary

Roberta Jackiewicz
Assistant Secretary



2013-2014

Central Bucks School District Goals

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

1. Strengthen the district's educational programs and services.
 - Continue to emphasize the constructs of rigor, relevance, relationships, resiliency, and reflection throughout our curriculum, instructional practices, and assessments.
 - Communicate the effective utilization of reading and writing strategies within all content areas.
 - Establish consistent grading practices and other measures of student proficiency for secondary students.
 - Implement the K-12 Educator Effectiveness system.
 - Continue to embed principles of Growth Mindset in curriculum, instructional practice, and school culture.
 - Ensure the effective implementation of the PA Common Core Standards in the 2013-2014 school year.
 - Redesign the Elementary Report Card aligning it with Common Core Standards.
 - Coordinated data driven writing assessment model, beginning in elementary and extending to secondary.
 - Research service delivery models in order to increase time students receive instruction.
2. Improve the availability, use, and integration of technology throughout the district in both instructional and non-instructional areas.
 - Continue the use of technology to improve efficiency of district operations, communication, management and security.
 - Continue to expand and extend learning opportunities beyond the classroom (e.g. web-based, cloud-based, and virtual learning environments).
 - Investigate improved user-level security procedures while simultaneously seeking to improve usability of network systems.
3. Promote positive relationships between our schools and community.
 - Improve district-wide communication by expanding the use of electronic media.
 - Utilize security systems and continue to coordinate response efforts with local municipalities.
 - Monitor new walking routes and bus stop consolidation plans.
 - Revitalize Educational Foundation and Education Alliance.
 - Identify public relation opportunities that highlight the strengths of district programs.
 - Implement the Transportation Alert System for private school students.
 - Evaluate and implement security recommendations by the Department of Homeland Security.
4. Respond to the educational needs of school-aged children through plans designed to provide safe, productive, and flexible learning environments.
 - Continue to implement the long range capital improvement plan to provide resources to the existing facilities.
 - Evaluate and update District security equipment and practices.
 - Maximize "Green Practices" to generate revenue, effectively manage our facilities, and practice environmental stewardship.

5. Strengthen the financial base of the district.

- Direct time and resources to assist with shaping legislative issues dealing with education.
- Pursue ways to enhance revenues, improve efficiency, and reduce expenditures while maintaining quality programs.
- Develop funding for long term building renovation needs without borrowing money and restructuring debt.
- Evaluate CBSD's continued participation in the Bucks/Montgomery SD Health Care Trust.
- Implement the Patient Protection and Affordable Care Act (PPACA) and evaluate the impact on future labor contracts.
- Research alternative (green) fuel sources for district vehicles.
- Develop more detailed five-year budget projections including costing out scenarios for contract negotiations.
- Implement accounting procedures for the new PDE Title IX athletic reporting requirements.